

Makers Fund (VC in interactive entertainment/ video games) – Fund Accountant

Makers Fund

Established in 2017, Makers Fund is a venture capital fund focusing on the interactive entertainment/ video games industry globally. In addition to providing capital, Makers Fund adds value to its investees with strategic guidance and access to a wide network especially in Asia. To date, Makers Fund has invested in more than 30 companies across the interactive entertainment ecosystem. To learn more, please visit:

- Our homepage: <http://www.makersfund.com>
- Our view on the industry: <https://medium.com/@makers.kowloon/on-the-eve-of-a-golden-age-of-interactive-entertainment-9975c17e3f2c>
- Press article: <https://venturebeat.com/2018/04/03/makers-fund-raises-200-million-to-invest-in-interactive-entertainment/>

Makers fund also has a sister fund Kowloon Nights which provides project financing for independent PC/console game developers globally. To learn more, please visit <http://www.kowloonights.com> and <https://www.polygon.com/features/2018/9/13/17853204/kowloon-nights-investment-fund-fumito-ueda-gendesign>.

Major Responsibilities:

- Prepare timely and accurate NAV reports, management accounts and other fund accounting outputs
- Record accurately the accounting journal entries for both the Fund and Investment Management Companies
- Review the capital, distribution notice, NAV reports prepared by the fund administrator, and reconcile it with internal records and fix discrepancies
- Identify exceptions and problems affecting accounting records, communicate the issues to Manager, and assist with the resolution
- Assist in preparing audit schedules, compliance reports, annual & tax returns, financial statements, or other reports
- Prepare the Powerpoint presentations for management review after wrapping up the management accounts
- Process payments and input/review reimbursements
- Others ad-hoc duties assigned, including sometimes assisting Kowloon Nights' accounting team

Education/Experience:

- Bachelor's degree with accounting background
- 1-3 years of experience in fund accounting preferred; fresh graduate can also be considered
- Willing to learn and work in a fast moving environment
- Attention to details with organizational and analytical skills
- Microsoft Office- Excel, Word, Powerpoint, etc
- Fluency in English is mandatory; fluency in Mandarin is a big bonus, but not mandatory

Interested candidates please e-mail your CV to vicki@makersfund.co and winnie@makersfund.co