

## **World-Wide China Group Company Limited**

World-Wide China Group (WWCG) is the direct investment arm of a prominent Asian family office, with roots tracing back to our Founder's business establishment in 1955. WWCG is based in Hong Kong with investment activities in China and internationally.

WWCG invests in a diversified portfolio in sectors demonstrating secular growth which bring positive social impact to the world, including Education, Healthcare, Biotech, Fintech and other areas. Beyond financial returns, sustainability and corporate responsibility are integral to our investments.

In light of our business expansion, we are looking for a candidate of high caliber to join our Group.

### **Accounting Supervisor / Accounting Officer**

Responsibilities:

- Handle full set of management accounts and financial reporting for group companies
- Compile consolidated financial statements for the groups
- Prepare daily accounting vouchers and journal entries
- Perform monthly reconciliation of bank balances and intercompany balances
- Prepare invoices and receipts
- Liaise with accountants of group companies
- Liaise with banks and external auditors
- Assist in ad hoc assignments

Requirements:

- University graduate, major in Accountancy
- 3-5 years working experience preferred but less experienced candidates with outstanding academic results and proven working experience will also be considered
- Prior experience in family office, direct real estate investments or direct private equity investments is an advantage
- Good command of both written and spoken English and Chinese (Cantonese and Mandarin)
- Good team player with excellent interpersonal and communication skills
- Attention to detail, self-motivated, eager to learn and able to work under pressure
- Proficient PC skills in Microsoft Word and Excel, having experience in using accounting software is an advantage
- Candidate with less work experience will be considered as Accounting Assistant

Attractive remuneration & fringe benefits package commensurate with qualifications / experiences will be offered to the right candidate.

Please send your application letter and full resume with details of availability, current (if applicable) and expected salary to [cc.kwok@wwchinagroup.com](mailto:cc.kwok@wwchinagroup.com).

Personal data collected will be used for recruitment purpose only. All personal data of unsuccessful applicants will be destroyed on completion of the recruitment exercise.

Please visit our group website at <http://wwchinagroup.com/> for more information.