



PRIVATE AND CONFIDENTIAL

November 2018

IROCO Design for Contract - Sales and Marketing Assistant

Location: San Po Kong

When architects, interior designers or professional buyers need swift access to designer furniture products from the world's leading contract furniture brands, they turn to IROCO Design. Our online design resource offers one point of access to a vast selection of global brands, an effortless ordering system and international door-to-door delivery. www.iroco.com.

IROCO Design is now looking for a Sales and Marketing Assistant to join the team. The Sales and Marketing Assistant will manage all kinds of marketing, communications, website, order booking, social media, press releases and brand collaboration.

Do you have the following?

- A degree/student in Business Administration / Architecture / Interior Design or equivalent in related discipline
- Excellent command of both written and spoken English and Chinese, proficiency in Putonghua an advantage
- Strong understanding of design and sales
- Strong interpersonal, communication and time management skills
- Excellent writing skills with a strong attention to details
- Fully computer literate

We offer attractive benefits (including 5-day work week) and excellent career development opportunities to our team members.

Want to be one of us? Please send us your CV at soniajackson@irocodesign.com

Applicants who do not hear from us within six weeks should consider their applications unsuccessful. Information collected will be used for employment purpose only.

IROCO Design Ltd