Pret a Manger is looking for a passionate Acquisitions and Property Manager

This Acquisitions and Property Manager is a pro-active role, which seeks to not only identify properties which meet the relevant criteria for new shops opening, it also oversees the delivery of efficiencies in property-related costs and management of the property. This role ensures that Pret’s existing retail shops are managed effectively and efficiently whilst creating strong landlord and tenant relationships, which will help protect Pret’s long-term objectives.

We offer a 5 day working week, 15 days annual leave and lots more benefits. This role comes with a very attractive salary and bonus package with a ‘pay as much as we can afford not as little as we can get away with’ policy.

**Key areas of responsibilities will be:**

**Acquisitions**

- Work with property agents to provide an appropriate pool of properties from which to select new sites
- Manage the Capex process in a timely manner to liaise with contractors to ensure a hand in hand acquisitions and build process
- Ensure that the Operations Directors and Managing Director are engaged with the acquisitions process and that all relevant information is provided to facilitate accurate sales estimates.

**Landlord and Legal Issues**

- Promote the Pret brand and emphasise expansion requirements with enthusiasm and commitment
- Ensure relationships are built with Landlord’s and other third parties to ensure Pret is established as a tenant of choice
- Manage and administrate all landlord and tenant related matters
- Deal with issues raised by local planning authorities over legal issues and any relevant planning legislation/enforcement action throughout the acquisition process

**Property Costs and Budgeting**

- Manage and control the budget for all property-related costs and develop plans to deal with these in a timely, cost effective manner
- Manage and ensure that all occupational rates are assessed, appealed and processed for payment

**Essential skills are:**

- Minimum of 5 years’ experience in site acquisitions, ideally in Catering and/or from a sizeable retailer
- Fluent verbal and written communication skills in English, Cantonese and Mandarin
- Educated in a Business or Real Estate degree
- Detailed knowledge of Hong Kong Property market and strong business networking with reputable landlords including HKIA and MTR
- Strong analytical skill and commercial acumen; well-developed communication and negotiation ability
- Strong ability to work along with the team in a multi-cultural work environment

If you are interested please send us your CV at recruitment.hk@pret.com and visit www.pret.hk to find out more about us.