



华夏基金(香港)有限公司
CHINA ASSET MANAGEMENT (HONG KONG) LIMITED

China Asset Management (HK) Limited

ChinaAMC(HK) is an established fund management firm in Hong Kong. We are now seeking enthusiastic and self-motivated team players for the following position for our Hong Kong office:

Position: Accountant (Contract) (Ref: CACC1706)

Department: Finance Department

Accountant – (Contract):

Job Responsibilities:

- Perform daily accounting and administrative functions such as journal voucher preparation and payment verification
- Handle full set of accounts and data analysis, including financial statements and schedules preparation
- Assist in management reports
- Participate in ad-hoc assignments

Job Requirements:

- University degree holder in Accounting or related disciplines (Diploma in Accounting or above will also be considered)
- Fresh Graduate will also be considered
- Proficiency in MS Office, in particular, excel
- Good command of both written and spoken English and Chinese
- Self-initiated, willing to learn and able to meet deadlines under pressure
- Hard working, able to work independently
- Immediate availability is preferred

Interested parties please email your resume and expected salary to recruit.hk@chinaamc.com with **Job Ref. No.: CACC1706** by **31 July 2017**.

(All information provided will be kept in strict confidence and for the recruitment purpose only.)