



Pernod Ricard Hong Kong Limited

Job Title:	Legal Intern
Department/Division:	Legal & Public Affairs – PR Asia
Report to:	Legal Manager
When:	Min. 6 months from July 2017

Job Purpose:

This position will be exposed to a variety of skills and knowledge in monitoring the legal development of markets covering Hong Kong, Macau and Asia Travel Retail with customers operating in various duty free channels in Asia. You will be assigned to work on different tasks to support the legal function in multiple areas, including addressing corporate legal issues in the region and following up the implementation of compliance policies and business practices within Pernod Ricard Asia. The role will work in close coordination with the legal functions in market companies and at global level.

Principal Accountabilities:

- Monitor current legal developments for the markets covering Hong Kong, Macau and Asia Travel Retail with customers operating in various duty free channels in Asia;
- Provide assistance in addressing corporate legal issues. Issues will include, inter alia, checking compliance with local laws, review of contractual templates, legal advice on ongoing negotiations, assessment of risks of legal prosecution for the local business unit, etc.;
- Support and assist in preparation of initial drafts of legal documents and, where needed, contracting and managing external law firms;
- Conduct legal research and develop analysis, legal opinions and training materials on common corporate legal issues (e.g. anti-corruption measures, product liability risks, regulatory compliance, competition law issues, etc.);
- Support Managers on the full life cycle of assigned projects;
- Any other ad hoc duties assigned to support the Pernod Ricard Asia HQ unit, Company secretarial support (company secretarial support, contract reviews, drafting of contractual templates, compliance issues, legal updates, etc.).



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Essential Qualification

- Bachelor's degree in Law
- Excellent communication skills
- Good drafting ability, accuracy and ability to think strategically
- Fluency in written and spoken English and Chinese
- Excellent IT skills for research and presentation
- Ability to adhere to Pernod Ricard values

Interested parties please apply with the detailed resume and availability to human.resources@pernod-ricard.com by 30 Jun 2017.

All personal data collected would be used for recruitment purpose only.